

The General Assembly of the Croatian Society of Mechanics, held on June 20, 2024, based on Article 13 of the Associations Act ("Zakon o udrugama", "Narodne novine", No. 74/14, 70/17, 98/19, 151/22), adopted the following:

THE STATUTE

OF THE CROATIAN SOCIETY FOR MECHANICS

Preamble

The Croatian Society of Mechanics originates from the Zagreb section of the Yugoslav Society of Mechanics, founded in 1954 in Zagreb. On April 28, 1969, the section evolved into the Society of Mechanics of the Socialist Republic of Croatia, which, after the independence of the Republic of Croatia, changed its name to the CROATIAN SOCIETY OF MECHANICS.

THE STATUTE OF THE CROATIAN SOCIETY FOR MECHANICS

I

GENERAL PROVISIONS

Article 1.

The Statute of the Croatian Society for Mechanics (hereinafter referred to as the Society) regulates provisions regarding:

- the name and headquarters,
- representation,
- the design of the seal,
- the goals and area(s) of activity in accordance with the objectives, activities aimed at achieving the goals, and economic activities in accordance with the law,
- the method of ensuring the public nature of the Society's activities,
- the conditions and manner of membership admission and termination, as well as the rights, obligations, and responsibilities, disciplinary accountability of members, and the method of maintaining the membership list,
- the Society's bodies, their composition, methods of convening meetings, election, dismissal, powers, decision-making procedures, duration of mandates, and the method of convening the Assembly in the event of mandate expiration,
- the election and dismissal of the Society's liquidator,
- the cessation of the Society's existence,
- assets, methods of acquiring and managing assets,
- the procedure regarding assets in the event of the Society's cessation, as well as the resolution of disputes and conflicts of interest within the Society and other matters significant to the Society.

Article 2.

The full name of the Society is: **CROATIAN SOCIETY FOR MECHANICS**, abbreviated as **CSM**. The Society's name in Croatian is: **HRVATSKO DRUŠTVO ZA MEHANIKU**, abbreviated as **HDM**. The headquarters of the Society is in Zagreb.

The Croatian Society for Mechanics is a non-profit legal entity registered with the City Office for General Administration and Property-Legal Affairs.

Article 3.

The Society's seal is circular with a diameter of 30 mm. Along the edge of the seal, it reads: Hrvatsko društvo za mehaniku, and in the center, it reads: Zagreb.

Article 4.

The Society operates within the territory of the Republic of Croatia. The Croatian Society for Mechanics is a member of the International Union of Theoretical and Applied Mechanics (IUTAM) and the International Centre for Mechanical Sciences (CISM) in Udine, Italy.

II

OBJECTIVES, SCOPE OF ACTIVITIES IN ACCORDANCE WITH THE OBJECTIVES AND OPERATIONS OF THE SOCIETY

Article 5.

The objectives of the Society are:

- To strengthen interest in and gather scientists and professionals working in the field of technical and theoretical mechanics.
- To promote awareness of the role and application of mechanics in societal development.
- To encourage and advance education, scientific research, and the practical application of research in the field of mechanics.
- To foster collaboration between scientific disciplines involved in mechanics for more effective solutions to complex challenges.

The Society's field of activity in line with its objectives:

- Education, science, and research.

Activities through which the Society achieves its objectives:

- Gathering scientists, professionals, researchers, and educators engaged in all areas of technical and theoretical mechanics, as well as fluid mechanics.
- Informing the public about issues and topics in the field of mechanics domestically and internationally through professional articles, publications, print and electronic media, as well as announcements and documents on the website.
- Promoting scientific research in the field of mechanics.
- Assisting educators in introducing new ideas and modern methods in the teaching of mechanics.
- Establishing connections and collaboration with related organizations domestically and internationally to exchange experiences.
- Popularizing and disseminating knowledge.

Economic activities undertaken by the Society:

- Organizing and hosting regular and occasional scientific and professional meetings, lectures, symposia, and seminars.
- Publishing printed materials, books, monographs, and journals in the Society's field of activity in line with its objectives and scope.

Article 6.

The Society's activities are public.

The public nature of the Society's activities is ensured in the ways specified in the Statute, namely:

- By timely and accurate reporting to members about the Society's work and significant events through the Society's website, written reports, special gatherings, or other appropriate means.
- By publishing special publications.

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- Through the media.

Representatives of the media may attend meetings of the Society's governing bodies and report to the public about the work of those bodies and the Society.

III

MEMBERSHIP IN THE SOCIETY

Article 7.

Any natural or legal person interested in achieving the goals and objectives, enhancing the reputation, and advancing the development of the Society, who accepts the Statute and other legal acts of the Society, can become a member.

The Society may draft a Membership Regulation, detailing the rights, obligations, duties, and responsibilities of members, which must be approved by the Assembly.

Article 8.

The members of the Society are registered in a membership list maintained by the Society's Secretary. The decision to admit a member is made by the Executive Board based on a completed and signed membership application form.

The Croatian Society for Mechanics maintains an electronic membership list, which is accessible to all members of the Society and to relevant state administration bodies upon request.

The membership list includes the following information:

- Name (or title) of the member,
- Personal identification number (OIB),
- Academic title and professional designation,
- Email address,
- Date and place of birth,
- Residential address,
- Contact phone number,
- Employer information,
- Date of joining the Society,
- Membership category,
- Date of membership termination.

The Society publicly publishes the names (or titles) of all members categorized by membership type, along with their affiliated institutions. Additional information from the membership list may also be published in accordance with the applicable and binding legal acts of the Republic of Croatia, subject to a decision by the Executive Board.

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Article 9.

The membership fee amount is determined by the Assembly, provided that all members of the Society are informed in a timely manner. The decision on the membership fee amount must be made within the current calendar year for the following calendar year to which the fee applies.

Article 10.

Members of the Society are classified into the following categories:

- Regular members,
- Associated members,
- Honorary members.

Article 11.

Regular members of the Croatian Society for Mechanics may be any natural persons who are citizens of the Republic of Croatia, primarily scientists and experts working in technical and theoretical mechanics. Additionally, legal entities based in the Republic of Croatia that wish to support the Society may also be regular members, as well as all those interested in achieving the goals and tasks of the Society, who accept the Society's Statute, as well as other citizens whose activities contribute to the work, reputation, and development of the Society.

Article 12.

An associated member of the Croatian Society for Mechanics may be any natural persons who are not citizens of the Republic of Croatia, primarily scientists and experts working in technical and theoretical mechanics, as well as fluid mechanics. Associated members have the same rights and obligations as regular members.

Article 13.

Honorary membership may be granted to any natural or legal person who has made a special contribution to the preservation and enhancement of the reputation and development of the Society. The decision on admission to honorary membership is made by the Assembly upon the proposal of the Executive Board.

Article 14.

The rights, obligations, and responsibilities of members are:

- To engage in the activities of the Society,
- To contribute to achieving the goals and tasks of the Society,
- To protect and enhance the reputation of the Society,
- To safeguard material assets,
- To fulfill the obligations undertaken,
- To elect and be elected to the governing bodies and participate in the management of the Society,
- To pay the membership fee in the amount determined by the Assembly,
- To attend meetings and lectures,
- To deliver lectures within the Society,
- To attend the Society's Assembly,
- To make suggestions and provide feedback on the Society's work and the work of its bodies,
- To comply with the provisions of the Statute and other legal acts of the Society.

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Article 15.

Membership in the Croatian Society for Mechanics ends:

- Upon the cessation of the Society's activities,
- Voluntary resignation, i.e., a written declaration of resignation from membership,
- Expulsion due to failure to fulfill obligations, violation of the Statute and other rules of the Society, or due to dishonorable behavior.

The decision to expel a member from the Society is made by the Executive Board. The expelled member must be notified in writing, no later than 30 days after the decision is made.

The expelled member has the right to appeal to the Assembly of the Society within 15 days from the date the decision is delivered, providing detailed evidence of the unfairness of the expulsion decision.

In the case of an appeal, the Assembly must resolve the appeal within 30 days from the date of delivery, considering the validity of the submitted evidence and reasons for overturning the decision of the Executive Board. The Assembly's decision is final.

Article 16.

The disciplinary responsibility of members of the Society implies a violation of the obligations and responsibilities of members, grossly damaging the reputation of the Society, or any other behavior that is detrimental to the Society.

Disciplinary responsibility is determined by the Executive Board, which also imposes a disciplinary measure. The member must be notified in writing of the decision no later than 30 days after the decision is made.

The member has the right to file an objection to the Executive Board within 15 days from the date of receiving the decision, providing detailed evidence of the unfairness of the disciplinary decision. The Executive Board must resolve the objection within 30 days from the date of receiving the objection.

If the objection is not accepted, the member has the right to appeal to the Assembly of the Society within 15 days from the date of receiving the decision on the objection. The Assembly must resolve the appeal within 30 days from the date the appeal is received, considering the validity of the submitted evidence and reasons for overturning the Executive Board's decision. The Assembly's decision is final.

IV

RESOLUTION OF DISPUTES AND CONFLICTS OF INTEREST

Article 17.

Members of the governing, supervisory, and working bodies of the Society must act honorably, fairly, conscientiously, responsibly, and impartially, safeguarding their own credibility and the dignity of the duties entrusted to them, as well as the trust of the members of the Society and the Assembly.

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Members of the governing, supervisory, and working bodies of the Society are personally responsible for their actions in performing the duties or responsibilities to which they have been appointed or elected. Members of these bodies must not use their position for personal gain or the gain of a person connected to them, and they must not be in any dependency relationship with individuals who could influence their objectivity.

Article 18.

In the case of disputes or conflicts of interest, the Assembly must be convened within 30 days from the date the conflict of interest or dispute is reported. The Assembly resolves disputes or conflicts of interest and applies the provisions of the Mediation Act ("Zakon o mirenju") as appropriate in its proceedings. The decision of the Assembly is final.

If the dispute or conflict of interest concerns the decisions of the governing bodies of the Society that require a request for registration of changes in the register of associations, which is decided by the relevant office, the dissatisfied member must first address the Society to resolve the dispute or conflict of interest. After the decision becomes final, the Society submits a request to the relevant office for the registration of changes in the register of associations, along with the decision on the dispute or conflict of interest.

V

STRUCTURE AND GOVERNING BODIES OF THE SOCIETY

Article 19.

The organizational units of the Society (alphabetically by cities) are:

1. Osijek Section
2. Rijeka Section
3. Slavonski Brod Section
4. Split Section
5. Croatian Section of the Structures Integrity, Zagreb

Members of the Croatian Society for Mechanics who live and work in Osijek, Rijeka, Slavonski Brod, or Split, as well as in the associated region, form a section in that city. Each section elects its president, who is confirmed at the Society's Assembly. The Croatian Section of the Structures Integrity has its headquarters in Zagreb, and members may include all members of the Croatian Society for Mechanics who pay the membership fee for this section in the current year.

The president of a section is also a member of the Executive Board of the Society.

If necessary, sections may also be established in other larger cities in the Republic of Croatia.

Article 20.

Sections do not have legal personality, and they are established by the Assembly. Sections do not have a mandate but are obligated to submit reports on their work to the Assembly.

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Article 21.

The bodies of the Society are:

1. Assembly,
2. Executive Board,
3. President of the Society,
4. Vice President of the Society,
5. Secretary of the Society,
6. Supervisory Board of the Society.

Article 22.

The Assembly is the highest governing body of the Society, consisting of regular and associate members. This applies to all legally competent individuals and legal entities that are regular and associate members, or the appointed representative of each legal entity that is a regular member of the Society.

The representative of the legal entity that is a regular member of the Society is appointed by the legal entity, which provides written notice to the Society, stating the necessary information regarding the mandate.

Article 23.

The President of the Society convenes the Assembly on their own initiative. The Assembly can be regular or extraordinary. The Assembly meets regularly at least once a year.

The President of the Society convenes the Assembly by sending written invitations, email invitations, or other appropriate means, setting the agenda, and determining the date and location of the Assembly at least 8 days before the meeting.

The President of the Society may call an Extraordinary Assembly on their own initiative. The President is obligated to convene an extraordinary Assembly upon the initiative of the Executive Board or one-tenth (1/10) of the total number of regular members of the Society. In their request, the proposers must suggest an agenda.

If the President of the Society does not convene the Assembly within 30 days from the submission of the request, the proposers will convene it, stating the agenda, date, and location of the Assembly. At the extraordinary Assembly, only the issues for which the Assembly was convened will be discussed.

In the case of the expiration of the term of office of the Society's bodies, the Assembly is convened by the person last registered for representation in the Register of Associations or five (5) members of the Society who were listed in the members' list before the expiration of the mandate of the Society's bodies.

Article 24.

The Assembly is chaired by the President of the Society. In the absence or inability of the President, the Assembly will elect, by public vote at the beginning of the meeting, the person who will chair the Assembly.

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The proceedings of the Assembly are recorded by the minute-taker, and the minutes are signed by the minute-taker and the chairperson of the Assembly. The minutes are permanently kept in the Society's archives. The minute-taker is elected for each meeting by public vote at the beginning of the Assembly.

Article 25.

The Assembly makes valid decisions if the majority of the members of the Assembly are present. Valid decisions are made by a majority vote of the members present.

If a majority of the Assembly members do not attend the meeting, the start of the session is postponed for 30 minutes, after which the Assembly can make valid decisions if at least one-fifth (1/5) of the members of the Assembly are present.

Article 26.

The Assembly of the Society:

- Adopts the Statute, or amendments and supplements to the Statute,
- Decides on changes to the goals and activities as well as economic activities,
- Approves the Rules of Procedure for the Assembly and the Executive Board,
- Elects and dismisses the President, Vice President, and Secretary of the Society,
- Elects and dismisses members of the Executive Board and the Supervisory Board,
- Elects and dismisses the liquidator,
- Confirms the election of the President of the Sections,
- Approves the membership of the Society in other national and international societies, federations, and umbrella associations,
- Considers the Report on the Society's work for the previous calendar year and adopts the annual financial report,
- Adopts the financial plan for the next year,
- Resolves members' appeals at the second level,
- Decides on other status changes such as the merger, consolidation, or division of the Society,
- Decides on the cessation of the Society's activities,
- Decides on all other matters not assigned to other bodies of the Society.

Article 27.

The Executive Board consists of 13 members: the President, Vice President, and Secretary of the Society, as well as ten (10) other members, among whom are all the presidents of the established sections. The term of office for members of the Executive Board is three years.

The Executive Board and each of its members are accountable to the Assembly for their actions and may be dismissed by the Assembly's decision before the expiration of their mandate if they fail to conscientiously fulfill their duties or grossly violate the Statute.

Article 28.

The Executive Board:

- Oversees the financial policy of the Society,
- Implements the decisions of the Assembly,
- Prepares decisions for the Assembly,
- Elects representatives of the Society in other federations and organizations,

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- Decides on the admission of regular and associate members, as well as on the exclusion of members from all categories,
- Takes care of informing members and the public,
- Decides on the use of the Society's property,
- Establishes committees, commissions, and other bodies that assist in achieving the goals of the Society,
- Makes decisions about organizing or co-organizing scientific conferences and other events,
- Forms working bodies needed to organize and carry out scientific conferences and other events,
- Performs all other activities assigned to it by the Assembly or entrusted to it.

Article 29.

Meetings of the Executive Board are held as needed. The Executive Board makes valid decisions if more than half of its members are present at the meeting. Decisions are made by the majority vote of the members present. In case of a tie vote, the President's vote prevails.

Article 30.

The President of the Society represents the Society and manages its activities. The President is the head and leader of the Society.

The President of the Society is the chair of the Executive Board, convenes meetings of the Executive Board, and proposes the agenda.

The President implements the decisions of the Assembly and the Executive Board, and leads the work of the Society between two meetings of the Assembly.

The President of the Society signs contracts and undertakes other legal actions in the name and on behalf of the Society. The President is authorized to deposit their signature with the Society's business bank. The President submits the minutes from the regular Assembly meeting to the relevant state administrative office that keeps the register of associations.

The President is authorized to represent the Society and sign unlimited documents regarding the disposal of funds related to material expenses.

The President performs other tasks in accordance with the law and other acts of the Society. The President is elected by the Assembly of the Society by secret ballot for a term of three years. The same person can be elected for the office of President for no more than two consecutive terms. The President of the Society takes office on January 1 of the following calendar year.

Article 31.

In the absence or incapacity of the President, the President will appoint the Vice President or the Secretary of the Society in writing to represent them. If the President is unable to make the appointment in writing within 14 days of the occurrence of such a situation, the Executive Board will appoint the Vice President or the Secretary in writing to represent the President.

Article 32.

The Vice President of the Society performs the duties entrusted to them by the President of the Society and the Executive Board. The Vice President is elected by the Assembly of the Society by secret ballot for a term of three years.

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Article 33.

The Secretary of the Society assists the President in their work and performs professional and other tasks for the needs of the Executive Board. The Secretary is responsible for maintaining the membership register, managing and preserving the Society's archive, and keeping minutes of the Assembly and Executive Board meetings. In the absence or incapacity of the Secretary, the Executive Board may authorize another regular member of the Society to perform the duties of the Secretary. The Secretary is elected by the Assembly of the Society by secret ballot for a term of three years.

Article 34.

The Supervisory Board consists of three members, elected by the Assembly of the Society by public vote from regular members for a term of three years.

A member of the Supervisory Board cannot be a member of the Executive Board. The Supervisory Board makes valid decisions if a majority of its members are present at the meeting, and valid decisions are made by the majority vote.

The President of the Supervisory Board, elected by the members of the Board, leads the work of the Board. Members of the Supervisory Board are accountable for their work to the Assembly.

Article 35.

The Supervisory Board reviews and supervises the following:

- The implementation of the provisions of the Statute and other general acts of the Society,
- The execution of rights and obligations by the Executive Board, as well as the legality of the Society's operations,
- The material and financial operations and the proper use of the Society's assets,
- Other tasks entrusted to it by the Assembly.

Article 36.

The Supervisory Board has the right to request access to documentation and all data regarding the work and operations of the Society.

Members of the Supervisory Board may attend meetings of the Executive Board, but without the right to vote.

The Supervisory Board is required to submit a written report on the work of the Society at the Assembly.

The Supervisory Board may request the convening of meetings of the Executive Board and the Assembly if it identifies any irregularities in the financial or other operations of the Society.

VI

ASSETS, METHODS OF ACQUISITION, AND DISPOSAL OF ASSETS

Article 37.

The Croatian Society for Mechanics (the Society) is a non-profit organization.

Article 38.

The assets of the Society consist of:

- Cash and material resources acquired by the Society through:
 - Membership fees, voluntary contributions, gifts, sponsorships, donations from sponsors and co-organizers of professional and scientific conferences,
 - Carrying out activities that achieve its goals,
 - Engaging in economic activities,
 - Financing programs and projects of the Society from the state budget, local and regional government budgets, as well as funds and/or foreign sources,
 - Other financial resources acquired in accordance with the law,
- Real estate and movable property of the Society,
- Other property rights.

If the Society generates a surplus of income over expenses in the current year, the surplus will be carried over to the next year, with the obligation to use it exclusively for achieving the goals of the Society.

The assets of the Society must not be used for the profit of its members, but must be used to fulfill the goals of the Society.

Article 39.

The Society manages its assets in accordance with the regulations on the material and financial operations of non-profit organizations.

The Society can only dispose of its assets to achieve its goals and perform activities defined by the Statute, in compliance with the law.

The Society maintains business books and prepares financial reports according to the regulations governing accounting for non-profit organizations.

Article 40.

The President of the Society submits the report on the material and financial operations to the Assembly for consideration and approval.

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VII

CESSATION OF EXISTENCE

Article 41.

The Society ceases to operate or exist upon a decision of the Assembly or in other cases as provided by law.

Article 42.

The Assembly of the Society appoints and revokes the Liquidator. The Liquidator is elected by the Assembly through a public vote.

The Liquidator represents the Society in the liquidation process and, upon the initiation of the liquidation procedure, is registered in the register of associations as the person authorized to represent the Society until the completion of the liquidation process and the deletion of the Society from the register of associations.

Article 43.

In the case of the cessation of the Society's operations, the assets will be primarily used to settle the creditors' claims.

The remaining assets will be transferred to an association, institution, or foundation that operates with the same or similar statutory goals and activities in the Republic of Croatia, as decided at the last Assembly of the Society. However, these assets cannot be distributed among its founders, members, representatives, employees, or related persons.

VIII

TRANSITIONAL AND FINAL PROVISIONS

Article 44.

The Statute is the fundamental general act of the Society, and all other general acts must be in accordance with its provisions.

The proposal for a new Statute or amendments to the existing one may be initiated by the President of the Society, the Executive Board, or one-tenth of the members of the Society.

The proposal for a new Statute or amendments must be submitted in writing (via mail or email) to the members at least 8 days before the decision is made.

Article 45.

Decisions regarding changes to the Statute and the cessation of the Society's operations are made by the Assembly with a two-thirds majority of the members present, through a public vote after a discussion.

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Article 46.

Interpretation of the provisions of the Statute is provided by the Assembly of the Society. Any internal issues of the Society, as well as other matters not covered by the Statute but requiring detailed elaboration, will be regulated by general acts adopted by the Assembly of the Society.

The interpretation of other general acts of the Society is provided by the President of the Society.

Article 47.

This Statute was adopted at the Assembly of the Society held in Osijek on June 20, 2024, and enters into force immediately.

In Osijek, June 20, 2024.

PRESIDENT OF THE SOCIETY



Prof. dr. sc. Marko Čanadija

Remark:

This Statute is published in Croatian and English, with the Croatian version taking precedence and serving as the official version for the interpretation of this Statute.